



**CITY OF TOCCOA**  
**CITY COMMISSION**  
**AGENDA • MAY 22, 2023**

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**Work Session**

**City Commission/Court Room**

**4:00 PM**

92 North Alexander, Toccoa, GA 30577

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**I. CALL TO ORDER**

**II. AGENDA ITEMS**

1. Discussion of a Land Bank

**III. ADJOURN**

***NEXT MEETING:***  
***June 12, 2023***  
***5:00 pm***

Meetings of the City Commission are open to the public in accordance of law. All interested parties are urged to attend. To request accommodations due to disabilities please contact 706 – 886 – 8451.



**City Commission**

92 North Alexander St  
Toccoa, GA 30577

**SCHEDULED**

**AGENDA ITEM (ID # 2985)**

2.1

Meeting: 05/22/23 04:00 PM

Department: Clerk

Category: Discussion

Prepared By: Jan Crawford

Initiator: Fredda O. Wheeler

Sponsors:

DOC ID: 2985

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**Discussion of a Land Bank**

## Land Bank

In connection with the formation of a land bank, I am attaching draft documents which can be used as a checklist in setting up our land bank.

This will need to be a methodical process and of course the IGA will be carefully negotiated by the City and the County. Importantly, there will need to be a joint decision as to the authority itself to include funding. My suggestion is that once you have the opportunity to review this and once the City Commission has the opportunity to review this that we should schedule a time to discuss in detail (probably at a work session). Once we are satisfied with the draft documents then you may want to approach the County.

- (1) An outline of how the land bank is to be established.
- (2) A resolution of the City of Toccoa providing authorization to create a land bank and partnership with Stephens County.
- (3) A resolution of Toccoa providing for the approval of an intergovernmental agreement between the City and Stephens County to establish a land bank.
- (4) A draft intergovernmental agreement.
- (5) A resolution of the Toccoa-Stephens County land bank providing for the adoption of administrative policies and procedures.
- (6) The administrative policies and procedures as adopted by the Board of Directors.
- (7) A resolution of Toccoa and Stephens County with regard to intergovernmental agreement.
- (8) Proposed bylaws.
- (9) A bank depository agreement.
- (10) A resolution with regard to ad valorem taxation.

If you have any questions please let me know.

Sincerely,  
John A. Dickerson

Attachment: Land Bank (2985 : Land Bank)